CONTRACTOR / QUICK START

Your first useful task.

For contractors with approved company access. Start online, check your inputs and reopen what you save.

1. Open your company workspace

Open app.roofmanos.com and select **Sign in**. Use the account and sign-in method approved for your company. Confirm the company and your permissions. New users should request pilot access first; creating a login identity does not approve a Contractor trial.

2. Check setup before estimating

Ask your company administrator to confirm membership, enabled modules, pricing defaults and document details. Do not change locked company settings. Use a reliable connection; do not assume offline saving is available.

3. Open or create a permitted job

Use the available job/project navigation. Open an existing job or create one if permitted. Enter the identifying customer, building and roof information required by that screen. Save and reopen it before continuing.

4. Know which information is needed

Required	For an estimate: valid system, warranty selection, application method and positive measured area. Follow the missing-field message for your current action.
Conditional	System-specific measured scope, preparation and job costs when applicable. Unknown measurements are not zero.
Optional	Notes and supporting observations when the current action does not require them. Supply useful identifying details before presenting a customer document.
Administrator controlled	Membership, module activation, permissions, approved rates and company document defaults. Request help when unavailable.

CONTRACTOR / ESTIMATE, SAVE, CONTINUE

Review the result. Then confirm the save.

5. Use Quick Estimate where enabled

Open **Quick Estimate** in your available workspace navigation. The original interface includes **Quick Estimate**, **Estimating & Network** and **Saved Estimates**. Enter verified system, warranty, application, area and required scope inputs. The standalone estimator and saved-roof calculator have different controls; follow the screen you are using.

6. Review quantities and job pricing

Inspect calculated materials, current company-approved material rates, labor, applicable tax and other costs. Resolve missing or unpriced items before presenting a total. A calculation is a preview, not a saved record.

7. Save and reopen the revision

Where enabled, select **Review Estimate**, inspect internal costs and the customer preview, then **Save reviewed Core revision**. Confirm the saved revision and reopen it from **Saved Estimates**. Compare scope, inputs and totals. Inspect the customer PDF if enabled.

Browser draft	Current-session inputs. May not survive closing, signing out or interruption.
Calculated preview	Quantities to review. Not a Core save or purchase instruction.
Reviewed pricing	Checked job costs. Review does not prove persistence.
Saved Core revision	An identified revision verified by reopening it.
Customer document	Preview/PDF is not proof of delivery or construction authorization.
Supplier-request draft	Nonbinding internal preparation; not a sent request, order or purchase authorization.

8. Continue the job, or ask for help

Return to the job and follow available stages and tasks. Stop at missing access or a blocked action. Customer delivery, reminders, supplier sending, purchasing, billing and self-service trial enrollment are not activated by this guide.

Need help? Billy Crimmins · billy@roofmanconsulting.com · (918) 381-9883. Include company, screen, time, action, result and a screenshot with customer details hidden. Never send passwords. Full recovery guide: roofmanos.com/help.